

# Classroom Management Plan

## Chemistry II

### 2012-2013

#### **Instructor:**

Mrs. Mebruer

Web Page:

Conference: 3<sup>rd</sup> hour

(10:00 am – 10:45 am)

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High School Office: 847-3137

#### **Classroom Rules:**

1. Be in your assigned seat when the bell rings, begin bell work.
2. Bring materials to class every day.
3. Be courteous and considerate. Respect teachers, other students, and their property.
4. Complete and hand in all assignments on time.
5. Raise your hand and wait to be recognized before speaking or leaving seat.
6. Follow all school rules and guidelines.
7. Practice safe lab procedures at all times.
8. Cell Phone/Electronic devices should be turned off during class time and placed face down on the student table. Phones/devices that are not turned off are subject to discipline as outlined in the student handbook.

#### **Consequences:**

The rules outlined in the student handbook will be followed and referred to the office according to the student handbook. For minor classroom misbehavior, this classroom management plan operates on a weekly basis. If a student chooses to break a rule anytime during the week, the following consequences will occur:

First Offense: verbal warning

Second Offense: verbal warning and conference with student

Subsequent Offenses: student will be sent to the office with a discipline referral

If a student continues with the same disruptive behavior from week to week, the student will be sent immediately to the office. This includes continually being unprepared for class with textbook, paper, and pen or pencil.

\*\*If a student is severely disruptive; uses abusive, vulgar, indecent language or physical gestures; is fighting; is vandalizing property; shows defiance or is disrespectful to the teacher; violates computer usage agreement; is unsafe in the laboratory, he/she will be sent immediately to the office.

#### **Materials needed each day:**

1. Blue/black ball point pen and a pencil
2. Three-ring binder with loose leaf paper
3. Bound graph composition book for lab work
4. Textbook and agenda book (student handbook)
5. Calculator with scientific notation capabilities
6. Protective lab gloves (will need about 10 pair per student)

#### **Tardy/Attendance policy:**

1. The tardy/attendance policy for the class follows the student handbook. Students who have been absent must have a slip from the office before coming to class. Students are considered tardy if they are not in the room and ready to begin class at the tardy bell.
2. If you have an excused absence, you are expected to contact me to obtain the missing assignment. Work must be completed within the appropriate time as stated in the attendance policy in your student handbook.
3. If your absence is unexcused, you will not be permitted to make up the missed assignment for credit and it will be recorded in the grade book as a "0".

**Cheating policy:**

Students are expected to practice academic integrity. Cheating will not be tolerated. The consequences for such actions will follow the student handbook.

**Grading information:**

The grading scale follows the student handbook.

The weights are as follows:

60%	Tests/Performance assessments
30%	Labs, Projects/Research
10%	Daily work - chapter questions, quizzes, worksheets, bellwork, etc.

Semester grades will be determined as follows:

45%	1 <sup>st</sup> Quarter
45 %	2 <sup>nd</sup> Quarter
10%	Semester Final

**Other policies:**

1. Assignments are considered late if they are not handed in when called for. A late assignment will lose 50% of its total value. Because this is a weighted course, ONLY one late assignment will be accepted per quarter.
2. If you are going on a school trip or any extracurricular activity during the school day, daily work/tests/projects/labs, etc. are to be handed in or taken **prior to leaving**, unless the teacher has made other arrangements.
3. Students absent on test days or when an assignment is due, are expected to take the test or hand in the assignment the day they return to class, except in the case of a prolonged absence. A test will need to be made up before or after school or during 8<sup>th</sup> period tutoring.
4. With any science class, safety is a major concern while working in the lab. Students who misbehave or who refuse to follow proper safety procedures, will be removed immediately from the lab, sent to the office, and parents/guardians notified. Consequences for this behavior will follow the guidelines in the student handbook and the lab assignment grade will be recorded as a "0" in the grade book.

**Course Description:** Chemistry II is a full year course involving the study of the structure of matter and the changes it undergoes. Concepts of classification of substances, chemical composition, mole relationships, and chemical reaction processes are emphasized. Laboratory work is required.

If there are questions or concerns by the student, parent, or guardian at any time during the school year, please feel free to contact me. Students should take advantage of the in-school tutoring if they have questions regarding the material that cannot be answered during class time.

**Student:**

I \_\_\_\_\_ have read and will adhere to all of the policies stated in Mrs. Mebruer's classroom management plan.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Parent/Guardian:**

I have read the above policies including the student handbook policies and understand that my child is expected to adhere to all of the policies within.

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PARENT/GUARDIAN CONTACT INFORMATION:**

Home phone \_\_\_\_\_ Email address \_\_\_\_\_