Classroom Management Plan
Chemistry I
2012-2013

Instructor:
Mrs. Mebruer-Chemistry I
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Conference: 3rd hour
(10:00 am – 10:45 am)
High School Office: 847-3137

Classroom Rules:
1. Be in your assigned seat when the bell rings.
2. Bring materials to class every day.
3. Be courteous and considerate. Respect teachers, other students, and their property.
4. Raise your hand and wait to be recognized before speaking or leaving seat.
5. Follow all school rules and guidelines.
6. Practice safe lab procedures at all times.
7. Cell Phone/Electronic devices should be turned off during class time and placed face down on the student table. Phones/devices that are not turned off are subject to discipline as outlined in the student handbook.

Consequences:
The rules outlined in the student handbook will be followed and referred to the office according to the student handbook. For minor classroom misbehavior, this classroom management plan operates on a weekly basis. If a student chooses to break a rule anytime during the week, the following consequences will occur:

First Offense: verbal warning
Second Offense: verbal warning and conference with student
Subsequent Offenses: student will be sent to the office with a discipline referral

If a student continues with the same disruptive behavior from week to week, the student will be sent immediately to the office. This includes continually being unprepared for class with textbook, paper, and pen or pencil.

**If a student is severely disruptive; uses abusive, vulgar, indecent language or physical gestures; is fighting; is vandalizing property; shows defiance or is disrespectful to the teacher; is unsafe in the lab, he/she will be sent immediately to the office.

Materials needed each day:
1. Blue/black ball point pen and a pencil
2. Three-ring binder with loose leaf paper
3. Textbook and student handbook
4. Calculator with scientific notation capabilities
5. Gloves for labs (each student will need about 5 pairs)

Tardy/Attendance policy:
1. The tardy/attendance policy for the class follows the student handbook. Students who have been absent must have a slip from the office before coming to class. Students are considered tardy if they are not in the room and ready to begin class at the tardy bell.
2. If you have an excused absence, you are expected to contact me to obtain the missing assignment. Work must be completed within the appropriate time as stated in the attendance policy in your student handbook.
3. If your absence is unexcused, you will not be permitted to make up the missed assignment and it will be recorded in the grade book as a “0”.


Cheating policy:
Students are expected to practice academic integrity. Cheating will not be tolerated. The consequences for such actions will follow the student handbook.

Grading information:
The grading scale follows the student handbook. The weights are as follows:

60%  Summative Assessments (Tests/Performance assessments/Some lab reports)
40%  Formative Assessments (Daily work - chapter questions, research, some lab reports, etc.)

Semester grades will be determined as follows:

<table>
<thead>
<tr>
<th>Semester One</th>
<th>Semester Two</th>
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<tbody>
<tr>
<td>45%  1st Quarter</td>
<td>45%  3rd Quarter</td>
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<tr>
<td>45%  2nd Quarter</td>
<td>45%  4th Quarter</td>
</tr>
<tr>
<td>10%  Semester Final</td>
<td>10%  Semester Final</td>
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Other policies:
1. Assignments are considered late if they are not handed in when called for. A late assignment will lose 50% of its total value.
2. If you are going on a school trip or any extracurricular activity during the school day, daily work/tests are to be handed in or taken prior to leaving, unless the teacher has made other arrangements.
3. Students absent on test days or when an assignment is due, are expected to take the test or hand in the assignment the day they return to class, except in the case of a prolonged absence. A test will need to be made up before or after school or during 8th period tutoring.
4. With any science class, safety is a major concern while working in the lab. Students who misbehave or who refuse to follow proper safety procedures, will be removed immediately from the lab, sent to the office, and parents/guardians notified. Consequences for this behavior will follow the guidelines in the student handbook and the lab assignment grade will be recorded as a “0” in the grade book.

If there are questions or concerns by the student, parent, or guardian at any time during the school year, please feel free to contact me. Students should take advantage of the in school tutoring period or make arrangements for before or after school tutoring.

Student:
I __________________________ have read and will adhere to all of the policies stated in this classroom management plan.

STUDENT SIGNATURE: _____________________________ DATE: ____________

Parent/Guardian:
I have read the above policies including the student handbook policies and understand that my child is expected to adhere to all of the policies within.

PARENT/GUARDIAN SIGNATURE: _____________________________ DATE: ____________

PARENT/GUARDIAN CONTACT INFORMATION:
Home phone _____________________ Email address _____________________________